

Leitfaden für die Erstellung von Anträgen zur „Richtlinie zur Förderung von Forschungsverbänden zur wissensgenerierenden Vernetzung von Forschung und Versorgung in Modellregionen“

im Rahmen der Nationalen Dekade gegen Krebs

<https://www.gesundheitsforschung-bmbf.de/de/15324.php>

Dieser Leitfaden dient als Hilfestellung zur Gestaltung eines Antrags für die Forschungsverbände zur wissensgenerierenden Vernetzung von Forschung und Versorgung in Modellregionen.

1. Wen kann ich ansprechen?

Es wird empfohlen, zur Antragsberatung Kontakt mit dem DLR Projektträger, Bereich Gesundheit aufzunehmen. Ansprechpartner sind:

Dr. Amke Ris

amke.ris@dlr.de, Tel.: 0228 3821-1676 und

Dr. Lorna Moll

lorna.moll@dlr.de, Tel.: 0228 3821-2300

2. Wie wird die Projektskizze eingereicht?

Das Verfahren für die Beantragung der Fördermittel für die Vernetzung ist zweistufig. In der ersten Verfahrensstufe sind dem DLR Projektträger Projektskizzen elektronisch über das Antragssystem „easy-Online“ <https://foerderportal.bund.de/easyonline/reflink.jsf?m=KD-KREBSDEKADE&b=KD-MODELLREG-SKI&t=SKI> vorzulegen bis zum

04. April 2023 12:00 MESZ.

Entscheidend für die Fristwahrung ist der auf elektronischem Wege im Internet-Portal verbindlich eingereichte Antrag. Eine Vorlage per E-Mail oder FAX ist nicht möglich.

Die begutachtungsfähige, englischsprachige Beschreibung muss den **Vorgaben und der Formatierung** der Mustervorlage entsprechen.

In der zweiten Verfahrensstufe werden die Verfasserinnen und Verfasser der zur Förderung empfohlenen Projektskizzen unter Angabe eines Termins aufgefordert, einen förmlichen Förderantrag AZA/AZAP bzw. AZK vorzulegen.

3. Entscheidungsverfahren

In dieser Förderinitiative ist ein fachlicher Begutachtungsschritt vorgesehen. Die nach diesem Leitfaden erstellten begutachtungsfähigen englischen Projektbeschreibungen (Project Descriptions) werden unter Hinzuziehung eines unabhängigen Expertenkreises begutachtet (siehe Punkt 7.2 der Förderrichtlinie). Im Fall einer Förderempfehlung wird die koordinierende Person schriftlich informiert und weitere Schritte mitgeteilt.

4. Was ist beim Verfassen der Projektbeschreibung zu beachten?

Die koordinierende Person erstellt **EIN** PDF-Dokument der Projektbeschreibung nach den Vorgaben der hier im Folgenden aufgeführten Gliederung der Mustervorlage (DIN A4, 11 Punkt Arial, 1,5-zeilig, mind. 2 cm Seitenränder).

Falls für ein Projekt kein Teil B (Description of Subprojects) erstellt wird, .so sollte die Projektbeschreibung einen Umfang von 10 Seiten (DIN A4, 11 Punkt Arial, 1,5-zeilig, mind. 2 cm Seitenränder) nicht überschreiten.

Die Projektbeschreibung muss in **englischer Sprache** verfasst werden. Bitte nehmen Sie zu jedem Punkt Stellung, sollte ein Punkt nicht zutreffen, kommentieren Sie dies entsprechend.

5. Mustervorlage für die begutachtungsfähige, englischsprachige Beschreibung

Die unten dargestellte Mustervorlage kann unter https://projekttraeger.dlr.de/media/gesundheit/GF/Mustervorlage_Modellregionen.docx auch als editierbare MS-Word-Datei heruntergeladen werden.

A. Project Description

The description of the project should not exceed **7 pages** (excluding references). Please replace the italicized text with your information.

1. GENERAL INFORMATION

1.1 Title of the project

The title of the project (max. 140 characters including blanks) should be precise. In case of funding this title will be quoted in the annual reports of the funding organisation.

1.2 Acronym of the project

XXX

1.3 Coordinator of the project

Name, institution, address

1.4 Duration of the project

XX months

1.5 Total funding volume

XXX € (Total requested funding for the whole project period, including “Projektpauschale” or overhead)

2. SUMMARY

Please provide a brief summary limited to 300 words.

Please note: *The summary needs to be written as a plain English summary, such that it is clear, easy to understand, and is easily accessible to a broad lay audience. Avoid the use of highly technical terms. This summary will be used for support of patient representatives involved in the review of these proposals. It may be used later on when providing information to the public concerning the variety of research funded within this call.*

3. PROPOSED PROJECT

3.1 Subject of funding, context and impact

Please specify the focus of the planned work, the expected results and their impact. Which (medical/structural) problem with regard to cancer is addressed? Which module and Use Case is focused on? Please specify the novelty of the planned work, the possible clinical impact on the delivery of health care and clinical practice, the patient benefit as well as the socioeconomic impact.

3.2 Networking

Please describe the planned network between research and health care. How will this network improve patient care of cancer diseases? Please also address patient involvement. How are patients, patient representative(s), patients' self-help group(s) or patient advocacy group(s) involved? Which patients, patient representative(s), patients' self-help group(s) or patient advocacy group(s) are to be involved in the project? Who is planned to be engaged in dissemination of the results? At what stage is patient involvement planned, at a certain time point or during the whole project? Please state why. Please describe how the network can be extended or transferred regionally and/or thematically.

3.3 Central objective - Work plan

Please describe the overall aim of the project, the overall concept and the methodology. If applicable, integrate the central objectives of all subprojects into the description and the way they interact with each other. Illustrate the timeframe and milestones of the project as figure.

3.4 Organization and steering of the project

Please explain the chosen structure and size of the project, the cooperation among the partner and the concept for coordination and steering of the project. Please address training and qualification measures.

3.5 Qualification and feasibility

Please describe the expertise and previous work of the project partners in the area addressed. Are all necessary expertises and capacities included? Please list the existing resources within the project (e.g. established methods, data libraries, etc.). Please describe the availability and access to data, etc. Describe planned measures for quality assurance, standardisation and exchange of information, methods, samples and data. Please also address how the success of the network activities can be evaluated (clinical, health economical and process aspects).

3.6 Potential for innovation and translation of the results

Please describe the possible exploitation and translation of the results. How can results be transferred to the health care system? How can patients have access and benefit from the results?

3.7 Ethical and legal considerations

Please give a description of ethical and legal considerations relating to the project.

3.8 Other funding

In case you have already submitted the same request for financial support or parts hereof to other institutions or the BMBF, please mention this here. If this is not the case please declare: "A request for funding this project has not been submitted to any other addressee. In case I submit such a request I will inform the Federal Ministry of Education and Research immediately".

Industry and / or other third parties that are not cooperation partners in the clinical study but willing to provide funds, free services or consumables must be indicated in following section 10.2.

3.9 Financial plan

Institution	Personnel		Consumables €	Commissions €	Travel €	Other €	Overheads €	Total €
	Sci, Grad, Eng, Tech, O*	€						

Please briefly describe and justify the financial plan.

3.10 List of references

(max. 1 page)

B. Description of Subprojects (*if applicable*)

Please describe each subproject separately and continue consecutively the numbering of further subprojects. In case your project does not include subprojects, please omit this part.

*The description of each subproject should not exceed **3 pages** (excluding references). Please replace the text in italics with your information.*

1. GENERAL INFORMATION

1.1 Title of the subproject

The title of the subproject (max. 140 characters including blanks)

1.2 Principal investigator of the subproject

Name, institution, address

1.3 Total funding volume

XXX € (Total requested funding for the subproject, including “Projektpauschale” or overhead)

1.4 Duration of subproject

XX months

2. SUMMARY

Please describe the goal of the subproject, its relation to the overall goal of the project and the current state of the art.

3. WORKPLAN

3.1 Work plan and list of deliverables

Please describe the work plan of the subproject including the work packages and methods and list the respective deliverables.

3.2 Milestones and time frame

Please illustrate milestones and the time frame as figure.

4. PROOF OF QUALIFICATION AND FEASIBILITY

4.1 Scientific discipline and previous work

Please describe your previous work/activities and your special field of work.

4.2 Relevant resources

Please list the resources for your subproject (e.g. established methods, equipment, data libraries, etc.). Please describe the availability and access to data, etc. for your subproject.

5. LIST OF REFERENCES

(max. 0.5 page)

