

Leitfaden für die Erstellung von Projektskizzen zur DZHK- Fördermaßnahme „Innovative Ansätze zur Verbesserung der Prävention, Diagnostik und Behandlung von Herz-Kreislauf-Erkrankungen“

Dieser Leitfaden stellt die Anforderungen für die Erstellung einer beurteilungsfähigen Projektskizze dar. Er ergänzt die am 01.06.2026 veröffentlichte Förderrichtlinie (<https://www.gesundheitsforschung-bmftr.de/de/19531.php>) und soll offene Fragen im Vorfeld der Einreichung klären.

Mustervorlage für die Projektskizze

Die Projektskizze ist in englischer Sprache zu verfassen und darf höchstens 10 Seiten für Teil 1 und 5 Seiten pro Teilprojekt umfassen inklusive Anhang. Der Anhang besteht aus den CVs der beteiligten PI (max. 1 Seite pro CV) und dem Literaturverzeichnis ggf. inkl. Übersicht zu relevanten Patenten.

Alle Teile der Projektskizze sind in **einem Dokument als PDF** einzureichen. Für das Format gilt: DIN-A4-Format, 1,5-zeilig, Arial 11 Punkt, Gesamtrandbreite 2 cm. Referenzen sowie Tabelle dürfen in kleinerer Schriftart verfasst werden, jedoch nicht kleiner als 9 Punkt Arial.

Bitte nutzen Sie unbedingt die Mustervorlage. Die darin jeweils vorgegebene Gliederung ist verbindlich. Die vorhandenen Eintragungen in kursiver Schrift sind als Hinweise für die Erstellung der Projektskizze gedacht und vor Einreichen zu löschen.

Formale Vorgaben für die Einreichung

Die Projektskizze ist durch die Projektleitung elektronisch über das Internet-Portal [unter diesem Link](#) einzureichen bis spätestens zum

27.07.2026, 12:00 Uhr (MEZ)

Bitte beachten Sie bei der Einreichung Ihrer Projektskizze folgende Hinweise:

1. Zunächst werden die erbetenen Übersichtsangaben zur Projektskizze in das Internetformular eingetragen.
2. Nachdem alle Daten in die vorgegebenen Felder eingetragen sind, können diese über die Vorschaufunktion unter dem Menüpunkt „Kontrolle und Abgabe“ überprüft werden.
3. Anschließend kann unter dem Menüpunkt „Kontrolle und Abgabe“ die Projektskizze als **ein PDF-Dokument** hochgeladen werden. HINWEIS: Es kann nur ein einziges PDF-Dokument hochgeladen werden. Mit dem Hochladen weiterer Dokumente werden automatisch alle früheren PDF-Dokumente überschrieben.
4. Ebenfalls unter dem Menüpunkt „Kontrolle und Abgabe“ werden abschließend die Übersichtsangaben und das PDF der Projektskizze verbindlich eingereicht („Button: Antrag jetzt verbindlich einreichen“). Diese elektronische Version ist die Grundlage der Begutachtung.

1. Description of Project

1.1. GENERAL INFORMATION ON THE PROJECT

Title and acronym	<i>Title and acronym</i>
Project coordinator	<i>Academic title, name, institution, department</i>
Additional project partners	<i>Academic title, name, institution, department</i>
Project duration	<i>XX months (max. 48)</i>
Total requested funding of network	<i>XXX €</i>
Lay Summary (English)	<i>Give a brief overview of the collaborative project (max. 2.000 characters including blanks). The summary should include the project aim(s), the design, the expected results and the impact for patient care. This summary must be clear and easily understandable for a wide audience. Highly scientific terms are to be avoided.</i>

For this table 9 pt Arial, single-line may be used

1.2. MEDICAL ASPECTS, INNOVATION AND FUTURE IMPACT

1.2.1 Medical problem and suitability for DZHK portfolio

What is the unmet medical need to be addressed Please explain the suitability of the proposed project for the DZHK portfolio with respect to the current six focus areas of the DZHK, and in particular its contribution to strengthening the translational focus of the particular focus area.

1.2.2 Objectives

What are the objectives of the consortium? Which results are expected? Please describe the project goal you are trying to reach within the funding period. Ensure that you are aiming for a clear developmental goal at the end of the funding period (e.g. GMP-produced cellular therapeutic) and that you are NOT simply planning further research.

1.2.3 Novel aspect and future impact

What is the novel aspect of the proposed approach? Please explain why the expected solution/product has a clear competitive advantage over the existing gold standard. Describe the patient group targeted, the expected benefit for the patients and the potential impact on health care costs.

1.2.4 Proof of principle

Describe the relevant research work, especially the research partners' own work, that demonstrates the general feasibility of the approach. If available, provide preliminary data to substantiate your hypotheses.

1.2.5 Intellectual Property Rights

Please comment on the freedom to operate for your novel approach, based on a patent analysis exploitation strategy. As part of the application process, applicants must carry out a search for any intellectual property rights, including state of the art, existing rights and applications for the grant of intellectual property rights. They must include the results of their search in the application. While a patent application is not mandatory at the time of the application, applicants must provide a statement explaining whether and how results will be secured during the project. Any type of IP that may arise during the project must be secured. Depending on the nature of the results, this may involve patent

applications or other types of intellectual property rights, such as those covered by the Act on Copyright and Related Rights, the Trade Mark Act or the Designs Act.

1.2.6 Translation of preclinical results into a clinical study

Explain how it is ensured that, if the planned preclinical work is successful, authorisation for a clinical trial can be applied for no later than four years after the start of funding

1.2.7 Patient participation and diversity aspects

Please describe how patient involvement is implemented in the project and how you consider gender and diversity aspects.

1.3. DESCRIPTION OF THE PROJECT ORGANIZATION

1.3.1 Summary of Project structure

Example:

Subproject No.	Partner	Title of Subproject	Function in the project
1			
2			
3			

1.3.2 Cooperation

What structure is available, respectively will be implemented for an efficient cooperation within the project? What are the contributions of the individual partners?

1.3.3 Work packages/timeframe/ milestones

Provide an overview of the work program of the project (for up to four years). Describe which objectives and tasks will be taken over by the different subprojects and the way they synergistically interact with each other. Details of the subprojects should be provided in part 2. Illustrate the timeframe and milestones of the project as figure.

1.3.4 Ethical and legal considerations

Please give a description of ethical and legal aspects relating to the project.

1.3.5 Risk Assessment

Please describe possible risks of the research project and the risk management (e.g. alternative scenarios).

1.3.6 Financial Plan

Please provide an overview of the project's finances in the following table (for up to four years). Use landscape format to include the financial table in your application. Please make sure that the information

provided here is identical to the information of the subprojects' financial overview. The justification of the planned expenditures is to be provided on the subproject level.

Subproject #	PI, Institution	Personnel		Consumables €	Equipment €	Commissions €	Travel €	Other €	Total funding requested €
		Number of Sci, Grad, Eng, T, O ¹ and resp. Person Months	€						
SP1		e.g. 1 Sci, 36 PM							
SP1									
SP3									
.....									
TOTAL NETWORK									

¹Sci = Scientist, Grad = Graduate student, Eng = Engineer, T = Technician, O = Other; Please calculate your local institutional salaries.

2. Description of Subprojects

2.1 Subproject XY

Please describe each subproject separately and continue consecutively the numbering of further subprojects (e. g. 2.1 Subproject 1; 2.2 Subproject 2; etc.). The description of each subproject should not exceed 5 pages. (DIN A4, 11 pt Arial, line spacing 1.5, margins 2 cm). Please replace the text in italics with your information.

2.1 General Information of subproject

Title and acronym	<i>Title and acronym</i>
Project coordinator	<i>Academic title, name, institution, department</i>
Associated project partners	<i>Academic title, name, institution, department</i>
Project duration	<i>XX months (max. 48)</i>
Total requested funding of network	<i>XXX €</i>

2.2. Objectives, previous work and methods of subproject

2.2.1 Objectives

What are the objectives and which results are expected?

2.1.3 Own previous work, resources and expertise

Describe the major findings of your previous work relevant for this subproject. Comment on the skills and expertise of your team to translate new approaches into medical practice. Describe the necessary resources in place for accomplishing the subproject: (e.g. infrastructure, capacities).

2.2.3 Methods

Please describe briefly the methods and technical approaches you intend to apply.

2.2.4 Working packages/timeframe/milestones

Please describe the work-packages. Illustrate the milestones you plan to achieve and the time-frame as figure.

2.2.6 Co-financing

Please indicate the mandatory own contribution by your institution and any other co-financing of the subproject by industry or other sources. It is assumed that the institution to be funded or the relevant host country is prepared to provide a ten per cent share of the funding. This financing share must be confirmed as part of the application process.

2.2.7 Financial Plan

Please provide a financial plan for each subproject separately. This includes a justification of the planned expenditures (personnel, consumables, equipment, commissions, travel, overhead) as running text and an overview of the finances in the following table.

Work package (#/title)	PI, Institution	Personnel ¹		Consumables €	Equipment €	Commissions €	Travel €	Other €	Total funding requested €
		Number of Sci, Grad, Eng, T, O and resp. PM	€						
1. e.g. Analysis of model x	e.g. PI1, University of...	e.g. 1 Sci, 24 PM							
2. e.g. Investigation of marker XY	e.g. PI2, University of								
...									
TOTAL SUB-PROJECT									

¹Sci = Scientist, Grad = Graduate student, Eng = Engineer, T = Technician, O = Other, PM = PersonMonths; Please calculate your local institutional salaries.

3. Appendices

The Appendices include (i) references and (ii) CVs of coordinator and subproject leaders.

Do not submit any other appendices.

Please attach the appendices at the end of the application behind the description of all subprojects in part 2.

3.1 References and patent applications

For all references, please use the Vancouver style (Further information: International Committee of Medical Journal Editors. Uniform Requirements for Manuscripts submitted to Biomedical Journals. NEJM 1997; 336:309-15). Indicate the public access links if possible.

Own publications and patent applications:

Please list the 10 most relevant publications of the past 3 years of the coordinator and subproject leaders. If applicable, also indicate patent applications relevant to the project aims, ideally with a link to the respective data base.

Further publications

Please list further relevant publications (max. 10).

3.2 CVs

Please add short scientific CVs (0,5-1 page each) of the coordinator and subproject leaders.